



Application Form AP61

Further (Petfood) Processors Listing New Renewal

- The Director-General of the Ministry for Primary Industries is required to keep a list of Further (Petfood) Processors in accordance with the Animal Products Notice Specifications for Products Intended for Animal Consumption issued 9 October 2014. The further petfood processing operation covers the processing of petfood that is **raw meat or other animal material or animal product that results from the death of the source animal** (eg red meat, offal, poultry or fish).
- Send the completed application form together with the fee and any other documentation required (see below) to the Ministry for Primary Industries at the above address. We prefer email.
- If there are any changes to the details provided in this application after the application has been submitted, you must promptly inform the Ministry for Primary Industries of the changes in writing.
- Refer to the Privacy Act 1993 and Official Information Act 1982 notices at the end of this form regarding collection of information by the Ministry for Primary Industries.

1. Business Identification	
A unique identifier must be assigned to each Further (Petfood) Processor. Please choose 2 business identifiers in case your first choice is not available. Identifiers must have at least 3, and no more than 10, characters, with at least 1 numeric character and no leading zeros.	
ID (New or existing) First choice	
Second choice	

2. Full Legal Name of Operator
Registered company name or partnership names (including the trading name) or individual name. Attach a copy of the company name registration from the New Zealand Companies office (www.companies.govt.nz)

3. Business Address and Contact Details			
Street/Physical (location of actual premises)		Postal, including post code (for communication)	
Tel		Mobile	
Fax		Email	By entering an email address you consent to being sent information and notifications electronically, if required.

4. Registered Company Address and Contact Details		
Only complete if the applicant is a registered company and the registered office address is different from the physical/business address in section 3.		
	Tel	
	Fax	

5. Details of Further (Petfood) Processor			
6. General Categories: (mark appropriate box(es))			
<input type="checkbox"/>	Size reduction (eg dicing, mincing, milling and grinding)	<input type="checkbox"/>	Processes other than size reduction
<input type="checkbox"/>	Packing		
<input type="checkbox"/>	Retail sale	<input type="checkbox"/>	Wholesale sale

Rules

Principal category	Comment
BMS	means bivalve molluscan shellfish.
Fish	includes all seafood other than bivalve molluscan shellfish.
Ostrich and Emu	For secondary processing ostrich and emu are considered "Red Meat".
Poultry	includes chickens, ducks, geese, turkey, pheasant, quail and guinea fowl. Does not include layer hens.
Red meat	includes except where provided for: meat, offal, blood, bone from the following species: Alpacas/llamas, bobby calves, cattle (including wild, game estate, farmed gone feral), wild chamois, deer (including wild, game estate, farmed gone feral), goats (including wild, game estate, farmed gone feral), wild hares, horses (including mules, donkeys, hinnies and wild horses), pigs (including wild, game estate, farmed gone feral), rabbits (including wild), sheep (including wild, game estate, farmed gone feral), wild thar, wild wallabies, water buffaloes, bison and cattle hybrids, ostrich and emu.

Process Category Guidance

Principal category	Includes (but not necessarily limited to unless stated)
Process operations/steps for specific products	
Process operations applicable to various products	
Acidification	Limited to the addition of acids e.g. marinating (where pH is sufficient to preserve the product otherwise marinating (flavouring) should be covered by formulation).
Aseptic processing	Commercial sterilisation of shelf stable product involving aseptic processing.
Drying/reduction of a_w	All processes intended to reduce water activity (a_w) including: <ul style="list-style-type: none"> - mechanical processes, e.g. concentration, evaporation, intermediate moisture products, using all means e.g. freeze drying, oven drying, vacuum drying, spray drying etc. Examples of products are animal biscuits, dried powders and preserved milks (evaporated milk) and; - use of additives e.g. humectants.
Formulation	Addition of any other ingredients (i.e. most further processors will have this activity), includes coating, assembling, and non-animal ingredient addition – a process that does not have a preservation effect. Where other animal products are added as ingredients only (i.e. are not subject to any other processes prior to mixing or blending). This can also be covered by formulation (e.g. the addition of purchased deer velvet or colostrum for addition to animal products)
In container retorting	Commercial sterilisation of shelf stable product for human or animal consumption includes cans , pouches etc.
Refrigeration	Any operation involving active chilling and/or freezing product with the equipment necessary to be able to undertake this operation (chillers, refrigerators, freezers) Note: chilling and freezing are not identified separately.
Size reduction	Dicing, mincing, milling and grinding.
Smoking	Limited to hot and cold smoking product in a smoke house. Note: addition of smoke flavours is covered by formulation.
Heat Treatment	Cooking and pasteurisation intended to reduce microbiological levels (specified kill) and subsequent cooling. Does not include: <ul style="list-style-type: none"> • in container retorting and aseptic processing; and • low heat treatment or heat treatment for technological effect e.g. flash frying.

7. Applicant Statement			
I confirm that:			
1. I am authorised to make this application as the Further (Petfood) Processor or a person with legal authority to act on behalf of the Further (Petfood) Processor; and			
2. The information supplied in this application is truthful and accurate to the best of my knowledge.			
Name		Job Title	

Collection of Information

Collection of Personal Information

Pursuant to Principle 3 of the Privacy Act 1993, we advise that:

- This information is being collected for the purpose of listing as a Further (Petfood) Processor under the Animal Products (Specifications for Products Intended for Animal Consumption) Notice 2014; and
- The recipient of this information, which is the agency that will collect and hold the information, is the Ministry for Primary Industries, PO Box 2526, Wellington 6140; and
- Some of the information collected will be displayed on a public register; and
- The collection of information is authorised under Part 9 of the Animal Products (Specifications for Products Intended for Animal Consumption) Notice 2014. The provision of this information is necessary in order to process an application for registration; and
- The supply of this information is voluntary; and
- Failure to provide the requested information is likely to result in a return of this application form to the applicant and may ultimately result in a refusal to register, in accordance with Part 9 of the Animal Products (Specifications for Products Intended for Animal Consumption) Notice 2014; and
- Under Principles 6 and 7 of the Privacy Act 1993, you have the right of access to, and correction of, any personal information that you have provided.

Collection of Official Information

All information provided to the Ministry for Primary Industries is official information and may be subject to a request made under the Official Information Act 1982.

If a request is made under that Act for information you have provided in this application, the Ministry for Primary Industries will consider any such request, taking into account its obligations under the Official Information Act 1982 and any other applicable legislation.