15/4: Colombia – Dairy Registration Requirements

ANIMAL PRODUCTS ACT 1999
OVERSEAS MARKET ACCESS REQUIREMENTS NOTIFICATION

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For Enquiries Contact: market.access@mpi.govt.nz

1 Statutory Authority

Pursuant to sections 50 and 60A of the Animal Products Act 1999, I specify and notify the following requirements in relation to animal material and animal product intended for export to Colombia.

This notice takes effect from the date of signing.

Dated at Wellington this 5th day of February 2015.

Rachelle Linwood
Manager, Market Access Co-ordination
Ministry for Primary Industries
(Acting under delegated authority)

2 Establishments registration requirements

2.1 Dairy processing premises are required to be registered with ICA in Colombia prior to export. Registrations can be found at the ICA website: https://afrodisiaica.gov.co/VWCONSULTAS_PROD_PAIS/ShowVWCONSULTAS_PROD_PAISTable.aspx. Exporters interested in exporting dairy products to Colombia need to apply to MPI’s dairy certification unit (dairycerts@mpi.govt.nz) for a factory registration certificate CR.600.FR1 using the application form on the MPI website ‘Premises Registration Certificate Form’ http://www.foodsafety.govt.nz/ellibrary/industry/application-nzfsa-dairy-product-registration-certificate/

2.2 Once the MPI dairy certification unit has issued the factory registration certificate, the exporter must send it with the completed Colombian ICA form to ICA and pay them the appropriate fees.
MPI advises that this is best done through their importer/agent in Colombia. The relevant ICA listing application can be requested by the importer/agent at ICA’s offices, address: Cra. 41 # 17 – 81, 3rd Floor, Bogotá D.C at Technical Directorate of Quarantine (Dirección Técnica de Quarantena).

2.3 Dairy processing premises must be registered with ICA by the Unique Identifier Location (ULI) code. All products types produced at the premises and intended for export must be also included in the registration. Registration of the ULI can either be by the full ULI or the first two (2) digits of the ULI if there are multiple ULIs at a processing site and the first 2 digits are identical for all of the ULIs at that site. The ULI must be provided in the MPI factory registration form as well as in the Colombian ICA form.

2.4 Once registration has been successfully completed, operators must provide evidence of registration to their verifier.

MPI has agreed with ICA that the applicant company should complete the form with all the details requested by ICA except for the official MPI veterinarian signature. MPI will not provide an official veterinarian signature on the ICA form but will issue a letter/certificate (CR.600.FR1) to the processing premises providing the assurances required by ICA. The premises are responsible for liaising with their agent/importer to ensure the factory registration certificate and the correct application fees are lodged with ICA.

Exporters are responsible for ensuring that the operator has been registered with ICA. MPI do not maintain a list of registered premises, however MPI certification will be provided if MPI has been shown evidence of registration with ICA.

Registration requirements that have been notified to MPI are as follows:

Documentation submitted to ICA should include:

- Completed ICA registration application form
- MPI factory registration certificate CR.600.FR1
- ICA Registration payment receipt

2.6 MPI is aware that for some highly processed products (e.g. caseinate), ICA may not require the product to be registered. MPI will in those situations approve a certificate as long as the premise itself has been registered with ICA and evidence is provided to the MPI verifier that ICA do not require product registration (e.g. an email or a letter). Operators interested in exporting products that are not appearing on the ICA register and do not have evidence that instruction is not required, operators must instruct their importer/agent to obtain evidence by checking directly with ICA.

3 Renewal of registration

The registration needs to be renewed every three years. Registration renewals use the same process as for new registrations as outlined in clause 2. The application must state that the premises is applying for a renewal.
Currently listed premises approved to export to Colombia can be found at:
https://afrodita.ica.gov.co/VWCONSULTAS_PROD_PAIS/Show/VW_CONSULTAS_PROD_PAISTable.aspx. Then select
"Nueva Zelandia" (New Zealand) from the "pais" (country) drop down menu. This will generate a list of all New Zealand premises
currently registered with Colombia.
Exporters are advised to check their registration regularly to ensure the registration of premises is still current.

4 Registration amendments
Registrations amendments are requested through the importer/agent in Colombia. Importers must e-mail ICA at
cuarentena.animal@ica.gov.co and provide the following information: Name of the premises, ULI number (full ULI or first 2 digits),
physical address, town, products to be exported, amendment(s) to be made. Operators must follow up with ICA through their
importer/agent whether amendment(s) has been approved.

5 Definitions
5.1 For the purposes of this document:

Colombian ICA form is the registration application operators must complete to apply for registration with Colombian ICA. The
form is available from ICA's offices.

Factory registration certificate is the form of an official assurance determined by the Director-General pursuant to section
62 of the Act.

ICA is the Colombian Institute of Agriculture and Livestock (Instituto Colombiano Agropecuario)

Overseas Market Access Requirement (OMAR) means an export requirement specific for intended market(s) as specified
under section 60 of the Act and notified or made available under section 60A.

ULI is the Unique Identifier Location used for New Zealand dairy premises.

5.2 Any term or expression that is defined in the Animal Products Act 1999 but is not defined in this document has the same
meaning as in the Act.